SPECIAL RULES.

THE TAMIL NADU MUNICIPAL CORPORATION GENERAL SERVICE RULES, 1996.

- 1. Short Title.—These rules may be called "The Tamil Nadu Municipal Corporation General Service Rules, 1996".
- 2. Constitution.—The service shall consist of the following categories of posts in Class I and Class II namely

CLASS-I:						
Category 1		 				Deputy Commissioner.
Category 2		 			.:	Assistant Commissioner (Ward Office)
Category 3		 				Assistant Commissioner (Personnel).
Category 4		 		٠		Assistant Commissioner (Revenue).
Category 5		 1				Assistant Commissioner (Accounts).
CLASS-II			4			31-01-965-4
Category 1		 ***				Secretary to Council.
Category 2		 				Law Officer.
Category 3						Administrative Officer.
Category 4.		 			**	Accounts Officer.
Category 5	44.15	 				Public Relations Officer.

de by the methods:

	11	HE TABLE
Name of the Post.	res de	Method of Recruitment.
Deputy Commissioner		of categories 2, 3, 4 and 5 of the Class-I except the Executive Engineer appointed as Assistant Commissioner (Ward Offices) and
e glassia dell'erange della		(ii) By deputation from the holders of the post of I.A.S. cadre Deputy Secretary to Government or Joint Director. of Municipal Administration.
Assistant Commissioner (Ward Office)		(i) By transfer from the holders of the posts of Assistant Commissioner (Personnel), (Revenue), (Accounts).
and the direction of the second		(ii) By transfer from the holders of the post of Executive: Engineer of the Corporation Engineering Service: and
		(iii) By deputation from the holders of the post of Municipal Commissioner,
Assistant Commissioner (Personnel)	7a - 4.	Commissioner (Revenue) Assistant Commissioner (Accounts) and Assistant Commissioner (Ward Offices).
Assistant Commissioner (Revenue)		(i) By promotion from the holders of the posts in Class II ;

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APPENDIX

NOTIFICATION

G.D. [MSHIP. 179 MARHIS (MCA) SAL Jal-DS. 10. 2009.

In exercise of the powers conferred by section 106 of the Madurai City Municipal Corporation Act, 1971 (Tamil Nadu Act.15 of 1971), section 108 of the Coimbatore City Municipal Corporation Act, 1981 (Tamil Nadu Act 25 of 1981), section 8 of the Tiruchirappalli City Municipal Corporation Act, 1994 (Tamil Nadu Act 27 of 1994), section 8 of the Tirunelveli City Municipal Corporation Act, 1994 (Tamil Nadu Act 28 of 1994), section 8 of the Salem City Municipal Corporation Act, 1994 (Tamil Nadu Act 29 of 1994), section 8 of the Tiruppur City Municipal Corporation Act, 2008 (Tamil Nadu Act 7 of 2008), section 8 of the Erode City Municipal Corporation Act, 2008 (Tamil Nadu Act 8 of 2008), section 8 of the Vellore City Municipal Corporation Act, 2008 (Tamil Nadu Act 26 of 2008) and section 8 of the Thoothukudi City Municipal Corporation Act, 2008 (Tamil Nadu Act 27 of 2008), the Governor of Tamil Nadu hereby makes the following amendments to the Special Rules for the Tamil Nadu Municipal Corporations General Service Rules, 1996 in Part III of the Tamil Nadu Municipal Corporations Service Rules, 1996:-

AMENDMENTS

In the said Special Rules -

- (1) in rule 3, in THE TABLE,
- (a) after the entries in item (i) in column (2), against the post "Administrative Officer" in column (1) thereof, the following entry shall be added, namely:-
 - "(ii) By promotion from the holder of the posts of Superintendent or Assistant Revenue Officer in the Tamil Nadu Municipal Corporations General Subordinate Service.";

"Superintendent or Assistant Revenue Officer" shall be substituted;

- (2) after rule 3, the following rule shall be inserted, namely:-
- "3-A Appointment to the post of Administrative officer and Accounts officer "by promotion, shall be made from the panel drawn from the common seniority list of Superintendent and Assistant Revenue Officer.";

TAMIL NADU GOVERNMENT GAZETTE EXTRAORDINARY

**	
(1)	(2)
Assistant Commissioner (Revenue)—cont.	(ii) By transfer from the holders of the norts of Assistant-Commissioner (Personnel Assistant Commissioner (Ward Offices)
Assistant Commissioner (Accounts)	(i) By promotion from the holders of the posts in Class-II 1
	(ii) By transfer from the holders of the posts of Assistant Commissioner (Personnel) Assistant Commissioner (Revenue) and Assistant Commissioner (Ward Offices);
	(iii) By deputation from the office of the Directorate of Local Fund Accounts or from the Director of Treasury and Accounts.
Secretary to Council	(i) By promotion from the holders of the posts of Superintendent the Corporation General Subordinate Service i
	(ii)By deputation from the holders of the posts of Municipal Commissioner or Selection Grade Assistant Section Officer of Secretariat.
Law Officerr	(i) By Promotion from the holder of the posts of Superintendent of the Corporation General Subordinate Service; or
	(ii) By transfer from the holder of the posts of Secretary Councit; or
that the second of the	(iii) By deputation from the holder of the posts of Law Officer in other Municipal Corporation or of Selection Grade Assistant Section Officer in Secretariat.
Administrative Officer	(i) By transfer from the holder of the posts of Class-II.
Accounts Officer	(i) By promotion from the holder of the posts of Superintendente on the Corporation General Subordinate Service; or
	(ii) By transfer from the holder of the posts in Class-II
Public Relations Officer	— (i) By promotion from the holder of the posts of Superintendent of the Corporation General Subordinate Service; or
parties to the parties of the second of the	(ii) By transfer from the holder of the posts in Class-II; or
and the second of the second o	 (iii) By deputation from the holder of the posts of Public Relation Officer from other Corporation or from the Assistant Public Relations Officers in Government Departments.
	pointed to the Categories specified in column (1) of the Table below by the possesses the academic and Training Qualifications specified in the corres-
Complete an annual and the contract	THE TABLE.
Name of the Post. (1)	Method of appointment, Qualification, (2) (3)
Deputy Commissioner I	3y promotion (a) Must have experience of less than 5 years of total service in the posts under categories 2, 3, 4 and 5 of Class-I, and out of the service of five years, a minimum of one year service in each of; categories.
	(b) Must have atleast one year service before is age of Superannuation.
(A Group) III-1 (b) Fr (508).	

Assistant Com	(2)	GAZE:	
Assistant Commissioner (Ward Office)	- By transfer		(3)
	*	** :	(i) Must have weet
: " 4 .			in all or both Categories of and (4) in Class-II.; and
Assistant Commissioner (Personnel)	D.		(ii) Must not have less than year of serv before his age of superannuation. (i) Must have worked not less than 2 years as Administrative Officer and
	By promotion and	transfer .	(i) Must have t
TO SHEET AND THE SHEET	40+ 0 - 0 + 0 + 0		, 4110
			(ii) Must have atleast
Assistant Commissioner (Revenue)	. By promotion		apolamuation.
t partitioner of	~3 Promot OB		(i) Must have and
Equipment of the second			of less than two years in the post; and
with the second		1	(ii) Manet how
Assistant Commissioner (Accounts)	. Ry promot!		(ii) Must have atleast one year service before his age of Superannuation.
etantin	b) promotion and	transfer	(i) Must have
			for a period of less than two years; and
			(II) Must have attack
ecretary to Council	By promotion or by		before his age of Superannuation.
	deputation.		Must have a degree in Law.
aw Officer			Togree in Law.
	By promotion		Must have a
All of a region			Must have a degree in Law or equivalent
	By deputation		
			Must be a Selection Grade Assistant Section Officer in the Departments of 5
			Officer in the Departments of Secretariat;
Iministrative Officer	D	. 1	
5 65 6 7 6 6 7 6 6 7 6 7 6 7 6 7 6 7 6 7	By transfer	Lugaben	Must have L
counte Office	the state of the state of	meson	than 2 years a lor a period of not less:
had adult to the second	By promotion and by	- July	Jours as Accounts Officer.
	and by	Lausier	Must have worked as Superintendent of the Accounts Branch and as Accounts
. 11	1 1000	Lala A	Accounts Branch and as Accountant for a
blic Relations Officer	1791	ARUS D	Accounts Branch and as Accountant for a operiod of not less than two years in each of the post.
	By promotion or by troor by department.		Must have passed the Diploma in Public Relation.
			Must have passed the Diploma in Public Relation. Executive Engineers to the post of Assistant

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- 5. Method of appointment between Assistant Commissioners and Executive Engineers to the post of Assistant Commissioner (Ward Offices). Out of the total number of posts of Assistant Commissioner (Ward Office) shall be provided to the Executive Engineer for appointment as Assistant Commissioner (Ward Office) in order to qualify themselves for the post of City Engineer. When no of the post of Assistant Commissioner (Personnel) (Revenue) and (According to particular year, the holders Commissioner on deputation may be considered for such vacancy.
- 6. Promotions.—Promotions to all the categories in the rules shall be made in accordance with seniority and appointment on deputation shall be made only when no qualified persons are available in the Corporation Service.
- 7. Tests and Training. The holder of any post under these rules will have to undergo such training and pass such Tests, as may be prescribed by the Government in the form of Order from time to time.
- 8. Savings.—Nothing contained in these rules shall adversely affect any person holding any of the posts referred to in these rules on the date of coming into force of these rules.

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3) in rule 4, in THE TABLE -

(a) in columns (2) and (3) against the post "Administrative Officer" column (1) thereof, the following entries shall respectively be added, 'hely:-

"By promotion"... "Must have worked for a period of not less than tw-ears in the post of Superintendent or Assistant Revenue Officer.";

(b) for the entry in column (3) against the post "Accounts Officer" in comm (1) and the entry "By promotion and by transfer" in column (2) there; the following entry shall be substituted, namely:-

'Must have worked for a period of not less than two years in the post of Superntendent or Assistant Revenue Officer.

Cr. D. NS. NO. 179 MA & WS (MC-4) Dell de OSIO 2009

NIRANJAN MARDI SECRETARY TO GOVERNMENT MUNICIPAL ADMINISTRATION AND WATER SUPPLY DEPARTMENT.

THE TAMIL NADU MUNICIPAL GORPORATIONS	GENERAL SUBORDINATZ SERVICE RULES, 1996.
1. Short litle.—These rules may be called "The I	Tamil Nadu Municipal Corporations General Survey
2. Constitution.—The Service shall consist of the following	lowing Groups and Gategories of Class III posts, namely:
CLASS III:	
GROUP!	Superintendent.
Category 1	Assistant Revenue Officer.
Category 2 Category 3	Reporter.
GROUP.II mt to be a calculate oblight of the at and	Assistant.
Category 2	Peisonal Assistent.
Gategory 3	Accountant.
GROUP-III	Junior Assistant-Cum Typisi.
Category 2	Stello Typist.
Category A. Solver and A. Control of the Control of	Tax Gollector Conservancy Inspector.
GROUP-IV-	The state of the s
Gategory 1 . A	Driver.
GROUP-V	Record Assistant (C) and on entry Head Office Assistant
Category 2	Conservancy Supervisor for all to omak
Category 3 moltiscol design	is the Column (1) of the Table below shall be mad [e]
 Appointments.—Appointment to the posts s the method's specified in the Corresponding ent 	specified in Column (1) of the Table below shall be mad[e bries in Column (2) thereof:—
₹(*.) TH	
nobes lates and Mame of post, Trong and the state of the	Method of recruitment. annual of the posts of Assistants.
Superintendents	(i) By promotion from the holders of the posts of Superin-
Assistant Advented Carata	tendent.7
"Typewidien Sunter Code in "Typewidien Sunter Code in "Typewidien Sunter Delanger	tendents, or
out the front of the same A (ii breaked but a brown or shows but a should be same of the s	(ii) By deputation of Reportors from other Corporation or from any Government Departments.
total scale of the state of the	(i) By direct recruitments; and [] (ii) By promotion from the holders the posts of Junio Assistants-4 um-Typist.
4 (3coup III-1 (b) Ex. (508)—2a	124

A Group III-1 (b) Ex. (508)-2a

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The state agreement	(1)			(2)		1
Personal Assistant	in the second second			44		1
Accountant		5	By transfer from	m the holders of the	he posts of Ass	stants .
Juniot Assistant-cum-Typist			(i) By direct	recruitment; and	1	the front
Commission of the second	The state of the s		(ii) By promoti (1) in Group V of this Ser	ion from the holder of V and in Catego	rs of the posts i	il category
Steno-Typist	0		(i) By direct r	recruitment : or		
	190193		(ii) By transfe	or from the holde	rs of the posts	of Junior
The state of the s	A Laborator			m-Typist. ·		r
Gonsarvancy Inspector			-cum-Typist	m the holders of th	e post of Junio	Assistant .
Wax Gollector			By transfer fro	m the holders of th	e posts of Junio	Assistant
Driver			(i) By direct re	ectuitment; and		on the colors
			(ii) By promo	tion from the hole	ders of the posi Basic Service.	e of Clear
Record Assistant			(i) By promotic Employees	on from the holder of Corporation Ba	s of the posts of	f Class IV
The great			(ii) By transfer (2) and (3)	from the holders of Group V of this	of the sports o	f categories
Head of Office Assistant			By transfer for (1) and (3)	or the holders of of Group V of this	the posts of ca	ategories of
Conservancy Supervisorir	8		By transfer fr (1) and (2)	of Group V of th	of the posts of	f categories
4. Qualification,—No method specified in Column ponding entries in column	(3) thereo;:—	sses the aca	demic and tiair	fied in column (1) ning qualifications	of the Table be s specified in t	elow by the
- Line w. Section Section 1			TABLE	1 1 1 1 1 1 1	4	10
Name of the	post.	Method o	f appointment.		ualification'	
the said of the said of the said	to a to be delle				1000	
(1)	Francisco,	(2)			(3)]	
Assistant Revenue Officer	Ву	transfor		(i) Must have we for a period of and	orked as a Sur not less than	two years;
a s	or or delice			(ii) Must have w	orked as a To	- Callest
in the second of the			\$ 610 To 75	for a period of n	ict less than two	year.
Reporter	arigh rought to the land	,	by deputations	(i) A pass in Ty Tamile English of Examination.	pewriting Senion f the Governme	or Grade in . nt technical
the property of the second	na viva ali		auto of trans	.ii) A pass in Tawords per	minute and	chaethand
The state of the s			**	English Senior Technical Exam	ination;	Jovernment
3 0 0 0 0 0	C		r'	. The first of	- 11	;+ ·

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TAMIL NADU GOVERNMENT GAZETTE EXTRAORDINARY (iii) Must have passed the preformance test conducted by the Corporation and: (iv) Must have atleast three years of service before his age of Superannuation. appropriate a foreign of the contract of the con-1 (i) Must possess a degree of recognised University; and .. By direct recruitment (ii) Must have passed the Foundational training prescribed for the corporation service before the date of completion of a contraction. Assistant Francisco de la como d probation. (i) Must have passed both Typewriting English and Tumil in Senior Grade; By transfer (ii) Must have passed shorthand English and Shorthand Tamil in Senior Grade; and Personal Assistant (iii) Must have passed the performance Test conducted by the Corporation. (i) Must have passed the Account Test prescribed for the Corporation Service. - By transfer (i) Must have passed Higher Secondary School Examination: Acquintant [and Later of the By Direct rectuitment and (ii) Must have passed English and Tamil Typewriting of Government Technical Examination any one in Senior Grade and the other in Junior Grade; and Junior, Assistant-cum-Typist by promotion. to white it is not the first (iii) Must have passed the founcational tain-ing prescribed for the corporation stryical course before completion of prpba ion. (i) Must have passed Higher Secondary School Examination; - By Direct recruitment (ii) A pass in Typewriting English and Tamli in Senior Grade of the Government Technical Examination; and Steno-typistu By transfer . (iii) A pass in Shorthand English and Tamil of Government Technical Examination any one in Amile Grade and the other in Junior Grade; and (iv) Must have passed the foundational training Course prescribed for the Corporation service before completion of gable to 1 -12 probation. - By transfer - (i) By transfer from the holders of the posts of Junior Assistant-cum-Typist who have completed their probation period; and Tax Collectors: e. oten? (ii) Must have passed the Revenue Test prescribed for the Corporation Service. (i) Must have passed X Standard Examination or Matriulation Examination - By direct recruitment Driver (ii) Must possess a current driving licence for heavy transport vehicles without police or magisterial endorsement for the past

three years; and

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The state of the s	(2)	254	(3)
			(ii) Must possess a current driving licence for heavy transport vehicles without police or Magisterial endorsement for the past three years; and
			(iii) Must have experience for period of no less than year in heavy vehicles driving.
Established Foreign Community By's Proceedings of the Community of the Com	promotion		(i) Must have passed X Standard Examina tion or Matriculation or equavilent Examination;
Tribus Tribustanians			(ii) Must have worked for a period of no less than years in any of the post in th Corporation Basic service; and
" or " and " from the state of			(iii) Must possess a current driving licence for heavy transport vehicles.
ecord Assistant By p	promotion		(i) Must have passed X Standard or Matriculation Examination; and
			(ii) Must have worked in the posts! of Clas IV of Corporation Basic Service for period of five years.
ead Office Assistant and By tree Conservancy Supervisor	ansfer		By transfer from the holder of the posts of Record Assistant.
5. Inter-se-Seniority between Junior Assistaty list in a corporation for the posts of Junior Iders of the posts of Junior Assistant-cum-typic e seniority accorded in the recruitment panel both the posts of Junior Assistant cum-typist e Appointment Committee shall be taken.	ist and Steno-typ	oist sahll b	be fixed based on the date of appointment and

6. Ration between direct recruitment and Promotion.—Where appointment to a category of post is to be made by direct recruitment and by promotion, the appointment shall be made according to the following ration;———n

la di Serit di Serit Contrata di Serit di Contrata di Serit di	4 20 H	Direct recruitment.	Promotion.
besit is reduced supplying to a right .		(1)	(2)
Group II Category 1 Assistant		1	9
Group III Category 1 Junior Assistant		2	1
Group IV Category 1 Driver	-	1	1
points cover			

If no qualified persons are available for appointment to a post by promotion in a particular year, such vacancy shall be filled up by direct recruitment.

7. Promotion :- The promotions to all categories shall be made in accordance with seniority.

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- 8. Tests and Training:—The holder of any post under these rules, in addition to the Tests and training prescribed for the posts under these rules will have to pass such other tests and undergo training that may be prescribed by the Government in the form of an order from time to time.
- n 9. Savings:—Nothing contained in these rules shall adversely affect any persons holding any of the posts referred to in these rules on the date of coming into force of these rules.